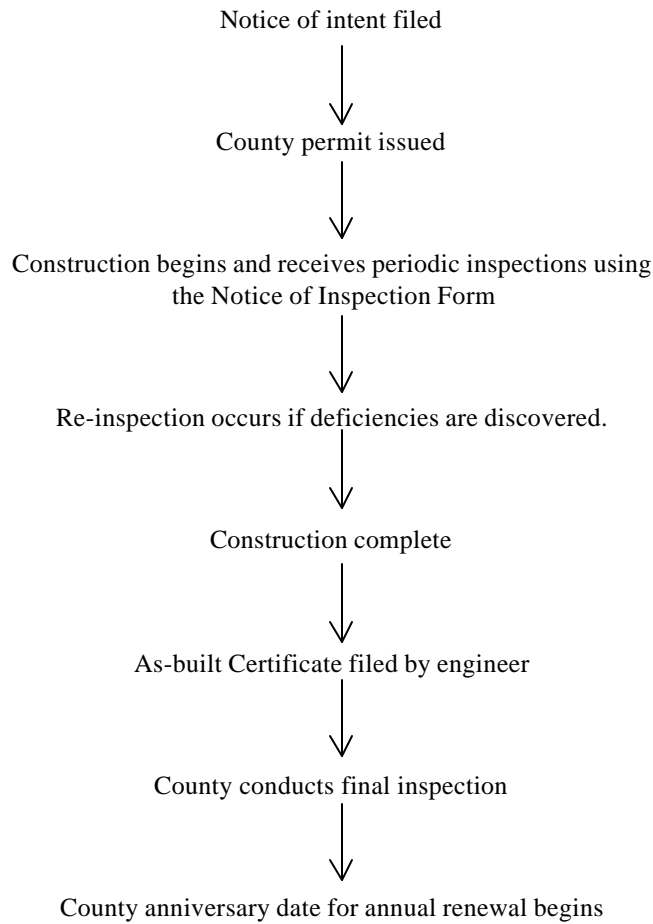


# Draft Proposed Administrative Procedures for the Construction Site Planning Program Harris County

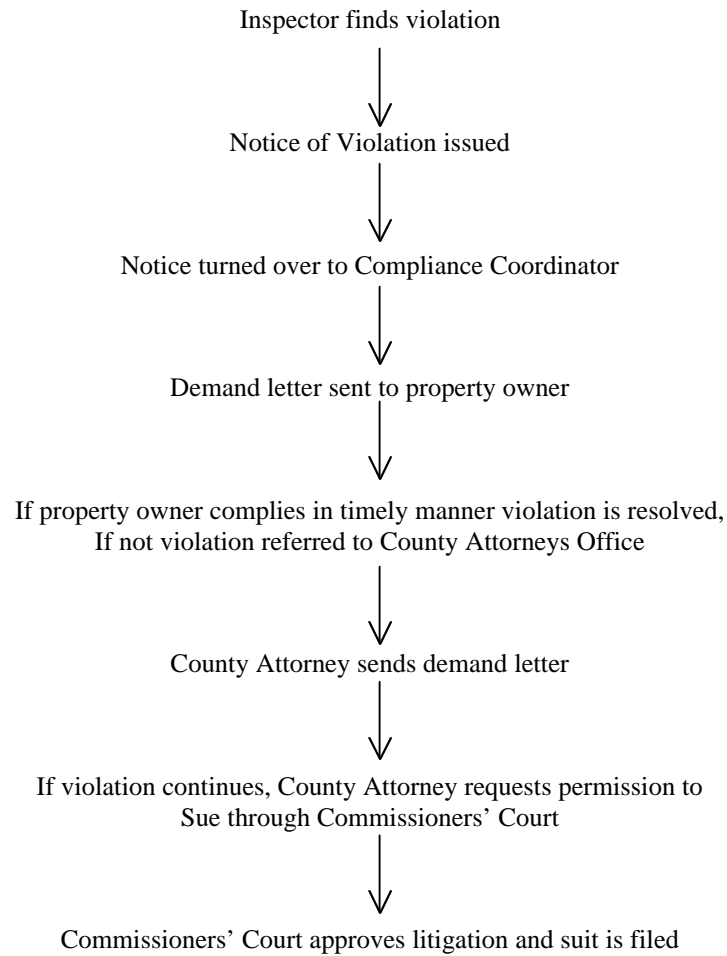
*(See also Procedures and Enforcement Mechanisms Set Forth in Harris County's Draft Regulations.)*

**NPDES CONSTRUCTION PROCEDURES**



**Note: Specifics are contained in Regulations of Harris County, Texas for Storm Water Management.**

**NPDES CIVIL ENFORCEMENT PROCESS**



**REGULATIONS OF HARRIS COUNTY TEXAS  
FOR STORM WATER MANAGEMENT**

**DRAFT**

**NOTICE OF INSPECTION**

Permit \_\_\_\_\_ Date \_\_\_\_\_

Site Address \_\_\_\_\_

Pursuant to Section 7.02 and 6.01 of the Regulations of Harris County Texas for Storm Water Management. The permittee of the facility herein described has received an inspection on work described below:

Construction Phase     Permanent Feature     Other: \_\_\_\_\_

**THE FOLLOWING MUST BE CORRECTED, INSTALLED OR SUBMITTED PRIOR TO CONTINUING WORK.**

- |  |  |
|--|--|
| <input type="checkbox"/> Public Notice improperly posted.<br>not onsite.             | <input type="checkbox"/> Storm Water Pollution Prevention Plan (SWPPP)                       |
| <input type="checkbox"/> Copy of NOI and County Storm Water Permit not onsite.       | <input type="checkbox"/> Required erosion and sediment control devices improperly installed. |
| <input type="checkbox"/> Erosion and sediment control devices improperly maintained. | <input type="checkbox"/> Fueling or washout areas not properly protected.                    |
| <input type="checkbox"/> Sediment tracking from vehicles exiting site.               | <input type="checkbox"/> Portocan or other sanitary facilities improperly operated.          |
| <input type="checkbox"/> Inspection and maintenance records incomplete.              | <input type="checkbox"/> _____   |

Other non-compliance with (SWPPP):

\_\_\_\_\_  
\_\_\_\_\_

**NO DEFICIENCIES NOTED**

***ANY DEFICIENCIES NOTED MUST BE CORRECTED WITHIN 72 HOURS***

**RE-INSPECTION FEE :**

**REQUIRED**     **NOT REQUIRED**

\_\_\_\_\_  
INSPECTOR SIGNATURE

\_\_\_\_\_  
OWNER/INSTALLER SIGNATURE (if present)  Not Present

\_\_\_\_\_  
INSPECTOR'S PRINTED NAME & DATE

\_\_\_\_\_  
OWNER/INSTALLER PRINTED NAME & DATE

**Harris County Engineering Division - Permit Group  
10000 Northwest Frwy., Ste. 102, Houston, TX 77092  
(713) 956 - 3000**

**OWNER/OPERATOR COPY**

SW \_\_\_\_\_

# HARRIS COUNTY

**PUBLIC INFRASTRUCTURE DEPARTMENT  
ENGINEERING DIVISION**

10000 Northwest Frwy.  
Suite 102  
Houston, Texas 77092  
(713) 956-3000

## NOTICE OF VIOLATION

The property owner or operator of this property is hereby notified that a violation of the Regulations of Harris County, Texas for Storm Water exist. (A description of the violation is given below.) You must take immediate steps to remove the violation described below. Failure to immediately comply with these requirements can subject you to a \$1000.00 a day fine plus court costs. Contact the NPDES Duty officer at 713-956-3015 concerning any questions you may have.

**DRAFT**

## PROPERTY INFORMATION

Street Number and Name \_\_\_\_\_

Subdivision Name \_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Survey Name \_\_\_\_\_ Abstract Number \_\_\_\_\_

Owner or Operator \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

## DESCRIPTION OF VIOLATION

Illicit Discharge  Earth work without the required permits.

Other \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## CERTIFICATE OF SERVICE

On \_\_\_\_\_ the owner or responsible person having control of the property listed above was served the foregoing Notice of Violation indicated by:

( ) Posting the original to \_\_\_\_\_

( \_\_\_\_\_ ) Hand delivering the original to \_\_\_\_\_

\_\_\_\_\_  
Inspector's Signature

\_\_\_\_\_  
Inspector's Name (printed)