

Executive Summary for :

The Initial Storm Water Quality Permit is valid for one year from the date of issuance, but may be renewed. Each renewal application of a SWQ Permit is valid for one year, and the renewal package must be submitted to the City of Houston not more than 30 days but not less than 5 days prior to the expiration of the SWQ Permit.

- As part of the renewal, the applicant must certify that all controls have been maintained as specified in the Storm Water Quality Management Plan, (SWQMP). If structural controls are used, a State Licensed Professional Engineer must also certify that the structural controls still generally conform to the plans and technical specifications outlined in the SWQMP.
- A Post Construction Certification- Original Certification (as built- certificate), is required within 14 days after the installation of the structural control feature specified in this report. The applicant must also submit an acknowledgement letter stating that SWQ report was read, and agreed to adhere to the operation and maintenance requirements specified in this report.
- At the time of renewal, a State Licensed Professional Engineer must certify that the structural controls conform to the construction plans and technical specifications listed in the SWQMP.
- The renewal package will contain the following documents:
 - a completed Storm Water Quality Management Plan Application Permit form
 - a completed Storm Water Quality Management Plan Owner's Affidavit - Annual Renewal Certification
 - a completed Storm Water Quality Management Plan Post Construction Certification - Annual Renewal
 - several time and date stamped photos of the permitted feature (show the area where the feature is located and a close up of the feature)
 - a copy of the waste manifest for cleaning the feature or the inspection form showing that the feature is within the manufacturer's specs
 - and the check representing the renewal fee

Documents related to City of Houston SWQMP are available at: <http://www.cleanwaterclearchoice.org/>

- The Owner must seek to amend and transfer the SWQ Permit to the new owner if property is sold in within 10 days, or amend the SQWMP if changes occur from the original status of the permit.
- An Application to amend a SWQ permit to transfer the SWQ permit to a subsequent owner or a third-party permittee shall include an attestation by the subsequent owner or third-party permittee has read the SWQMP and agrees to adhere to the operation and maintenance requirements specified therein.
- Owner may choose to enter into an agreement with a Maintenance and Monitoring Company for SWQ for maintenance, inspections, permit renewal, amendment and transfer of the ownership.

Prior to Construction:

- Applicant/owner must submit a copy of NOI (Notice of Intent) to the Texas Commission on Environmental Quality (TCEQ) and City of Houston, if the site is larger than 5 acres, prior to construction. For properties smaller than 5 acres, a copy of the Construction Site Notice shall be provided to City of Houston.
- Applicant/owner must submit a copy of the Notice of Termination, (NOT) form to TCEQ and City of Houston at the completion of project.

During Construction:

- Applicant/owner must implement and maintain all Storm Water Pollution Prevention Measures (SWPPP) for the site during construction

Following Construction:

- Owner must submit to TCEQ a NOT and supply a copy to the City of Houston.